

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
January 12, 2009
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF DECEMBER 8, 2008 and DECEMBER 23, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMr. John Zuk
Intermediate School.....Mrs. Mary Farris
Middle School.....Mr. Nathan Davidson
Elementary Schools.....Ms. Lori Limpar**

B. *Student Trip*

The Administration recommends approval of the following school trips:

1. Southern Lehigh Speech and Debate Team to attend the Barkley Forum Tournament at Emory University in Atlanta, Georgia, from January 22, 2009 through January 26, 2009. (V, B-1)

2. Southern Lehigh High School Band and Bandfront to attend the 2009 Dixie Classic Festival in Richmond, Virginia, from April 16, 2009 through April 19, 2009. (V, B-2)

3. Southern Lehigh High School Concert Choir to attend the 2010 American Celebration of Music in Ireland and Scotland from June 13, 2010 through June 22, 2010. (Exact departure date to be determined by the 2010 graduation date.) (V, B-3)

C. *Completion of School Year*

The Administration recommends approval of the request for High School student #930850 to complete the 2008-2009 school year in accordance with provisions of Policy #202.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of January 12, 2009. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report for November, 2008 and December, 2008. (VI, B)

C. *Request for Property Tax Refund*

The Administration recommends approval of a refund of \$1,302.52 in 2007-2008 school property taxes for Shawn K. & Jaelieth L. Jewel, Parcel 22 641376310929 1, pursuant to the enclosed tax duplicate correction notice from County of Lehigh Assessment Office. This partial refund is in addition to the partial refund approved at the November 24, 2008 Board meeting. (VI, C)

D. *Approval of LCTI Budgets*

The Administration recommends approval of the 2009-2010 General Fund and Academic Center budgets from Lehigh County Technical Institute. (VI, D)

E. *School World Software Agreement*

The Administration recommends approval of the School World Software Agreement for web and/or hosting services for the 2008-2009 school and for 2 consecutive school years thereafter. (VI, E)

F. *Servicemaster Settlement Agreement*

The Administration recommends approval of the enclosed Servicemaster Settlement Agreement. (VI, F)

VII. SUPPORT SERVICES

A. *Schnabel Engineering Services*

The Administration recommends approval of the enclosed contract with Schnabel Engineering, LLD, 510 East Gay Street, West Chester, PA 19380 for professional engineering services related to excessive water loss at Lower Milford Elementary School. (VII, A)

B. *Natural Gas Agreement*

The Administration recommends approval of the enclosed confirmation agreement with Gasmark, 1 Meridian Boulevard, Wyomissing, PA 19601. The agreement reflects the supply and delivery of natural gas at \$8,197 as authorized by the Board on November 10, 2008. (VII, B)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (VIII, A-1)

Richard Buck, Elementary

Megan Hallman, Elementary

Joseph Zywicki, Special Education/Elementary

2. *Student Teachers*

*The Administration recommends approval of the following student teacher placements: (VIII, A-2)

Sonya Fullerton, Math, Muhlenberg College with *Matthew Greenawald*, High School from January 20, 2009 through February 27, 2009.

Mark Marzen, Math, Lehigh University with *Justina Viola*, High School from January 13, 2009 through April 24, 2009.

Kristina Nied, English, Lehigh University with *Sheryl Ciotti*, High School from January 13, 2009 through April 24, 2009.

Christopher Neuman, Elementary Ed, DeSales University with *Miri Lynn Yoder*, Lower Milford Elementary from March 9, 2009 through April 24, 2009.

3. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-3)

Jennifer Cudzil, Extended Term Substitute (Category D), at Bachelor's, Step 1, an annual pro-rated salary of \$41,456 (paid on a per diem basis), pending receipt of required documentation. Ms. Cudzil is anticipated to fill the vacant position created with the resignation of Dana Cohen.

B. *Noncertificated Staff*

1. *Substitutes*

*The Administration recommends approval of the following substitute support staff for the 2008-2009 school year: (VIII, B-1)

Kimberly Griffaton, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Megan Hallman, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Alice Palmieri, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Wendy Somers, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Linda Koziel, Substitute Secretary, at an hourly rate of \$12.63.

Alice Palmieri, Substitute Secretary, at an hourly rate of \$12.63.

Krista Stayer, Substitute Health Paraprofessional, at an hourly rate of \$12.63.

Margie Bachman, Substitute Custodian, at an hourly rate of \$12.15.

Mary Weiss, Substitute Custodian at an hourly rate of \$12.15.

Wendy Somers, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.09

2. *Retirement Date Change*

*The Administration recommends approval to change the retirement date for Barbara Somers, Kitchen Manager, Liberty Bell Elementary, from January 5, 2009 (*approved at October 14, 2008 Board Meeting*) to June 16, 2009.

3. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following staff:

Beverly Pizsel, Instructional Assistant, Liberty Bell Elementary School, beginning Tuesday, February 10, 2009 through Friday, February 20, 2009.

4. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave of the following staff:

Kelly Fitzmaurice, Instructional Assistant, Liberty Bell Elementary School, February 17, 2009; March 9-13, 2009; June 11, 12, 15, 2009.

Diane Price, Part-Time Cafeteria Worker, January 9, 16, 2009; February 5, 6, 9, 19, 20, 23, 27, 2009; March 5, 9, 20, 2009.

5. *Appointment*

*The Administration recommends approval of the following support staff: (VIII, B-5)

Kimberly Griffaton, Long-term 7-hour (1:1) Instructional Assistant Substitute, Hopewell Elementary School from January 19, 2009 through May 6, 2009, at an hourly rate of \$14.74.

C. *Extra-Compensatory Positions*1. *2008-2009 Extracurricular Advisors*

*The Administration recommends approval of the following Extracurricular Advisors for the 2008-2009 school year:

<u>Nancy Beitler</u>	Band, Middle School	\$2,964.00
<u>Nancy Beitler</u>	Orchestra, Middle School	\$1,136.00
<u>James Fullerton</u>	AV & Stage, Middle School	\$1,388.00
<u>JoAnn Lindauer-Schneider</u>	Choral Music, Middle School	\$1,818.00
<u>Susan MacIntyre</u>	Student Senate Advisor, Middle School	\$ 603.00**
<u>Danielle Westwood</u>	Student Senate Advisor, Middle School	\$ 603.00**
<i>**shared position</i>		

2. *2008-2009 Ancillary Employee*

*The Administration recommends approval of the following staff as an ancillary employee for the 2008-2009 school year:

<u>Erin Toal</u>	PEAK Program	\$43.41 per session
<u>Erin Toal</u>	Dance Chaperone	\$44.87 per event

3. *Resignation*

*The Administration recommends accepting the resignation of Ashley Sparango, Assistant Girls' Lacrosse Coach, effective December 8, 2008.

4. *2008-2009 Coaches*

*The Administration recommends approval of the following coaches for the 2008-2009 school year: (VIII, C-4)

<u>Mark Barnes</u>	Head Boys' Lacrosse	\$4,532.00
<u>Jennifer Yaiser</u>	Asst. Girls' Lacrosse	\$2,828.00

5. *2008-2009 Volunteer Coach*

*The Administration recommends approval of the following volunteer coaches for the 2008-209 school year: (VIII, C-5)

<u>Ashley Sparango</u>	Girls' Lacrosse
<u>James Zellner</u>	Boys' Basketball, MS

D. *Assistant Board Secretary*1. *Resignation*

*The Administration recommends accepting the resignation of Dr. Diane Keister, Assistant Board Secretary, effective January 12, 2009.

2. *Appointment*

*The Administration recommends the appointment of Kristen Lewis, Assistant Board Secretary, effective January 26, 2009.

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of November 17, 2008 are included in the Board materials. (IX, A)

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

D. Strategic Plan Report..... Mrs. Christman

The Strategic Plan Report is included in the Board materials. (IX, D)

X. OLD BUSINESS

XI. NEW BUSINESS

A. Second and Final Reading of Policies

The Administration recommends a second and final reading of the following policies: (XI, A)

#249 Bullying/Cyberbullying

#707 Use of School Facilities

#810.5 School Bus/Diesel Vehicle Idling

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institutional, reimbursement eligibility and pre-approval date. (XIII, B)

C. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT